



Sir Ellis Kadoorie (S) Primary School

9 Eastern Hospital Road, Sookunpo, Hong Kong

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8th February, 2021
Circular 25 /2020-21

Dear parents / guardians,

Arrangements for P.1 to P.6 from 22nd February, 2021 Onwards

The Education Bureau (EDB) announced on 3rd February that all kindergartens, primary and secondary schools will be allowed to arrange not more than one-third of the total number of students to return to school campuses on a half-day basis after the schools' Chinese New Year Holidays. In response to the announcement, our school has made the arrangements as listed below.

A) Lessons Arrangements for P.1- P.6

P.6 and P.5 Class Resumption

1. P.6 will have class resumption on 22nd February. P.5 will have class resumption on 1st March.
2. Half-day school for both levels will be arranged. Lessons will start at 8:00 a.m. and school dismissal will be at 1:15 p.m.
3. The timetable of P.5 and P.6 will be uploaded to the school website on 19th February.
4. School-bus Service will be available starting from 1st March. The school bus fee of March will be collected by the school bus service provider Safety Transportation Company Limited. P.6 students need to arrange for transportation to school for 22/2 – 26/2 if they are taking the school bus.

P.1 – P.4 Real-time teaching / Learn from Home

1. P.1 – P.4 will continue to attend real-time lessons using the current real-time teaching timetable.

Levels	22 nd February – 26 th February	1 st March onwards
P.1 – P.4	Real-time teaching and Learn from Home	Real-time teaching and Learn from Home
P.5	Home	Face-to-face lessons at school
P.6	Face-to-face lessons at school	Face-to-face lessons at school

B) P.6 Final Examination and P1.-P.5 Formative Assessments

To ensure sufficient face-to-face learning time before the examination/assessments, the arrangement and the dates of the examination/assessments are updated as below:

P.6 Final Examination

1. P.6 Final Examination will be held from 23rd March to 26th March.
2. Notice of the examination including timetable and examination syllabus will be issued in late February.

P.1 – P.5 Formative Assessments

1. There will be two formative assessments for P.1 – P.5. The purpose of the assessments is to evaluate the learning effectiveness of the four core subjects in the 2nd term. It also serves as an important indicator of the readiness of a student in attempting the end-of-year examination in June.
2. Time Schedule of the assessments:

Assessments	Dates	Teaching Content	Duration of Assessments	Full marks
1 st Formative Assessment	23 rd – 26 th March	Week 4-7	English, Chinese, Maths: 25 minutes	50 marks for each paper
2 nd Formative Assessment	20 th – 23 rd April	Week 8-11	G.S.: 20 minutes	

3. Both formative assessments will be conducted during the lessons of the respective subjects.
4. A formative assessment report will be issued in early May to show the assessment results in grades.

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Our Vision: Develop fully pupils' potentials
Equip them with life-long learning skills
Help them integrate into local community
Develop a global outlook

Our Mission: It is our mission to provide a positive learning environment that enhances each child's opportunity to learn and to develop through educational programme which recognizes the need for growth in moral, intellectual, physical, social and athletic skills, knowledge and attitude.



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C) Submission of Homework and Collection of Learning Materials

1. P.6 and P.5 students should hand in the homework assigned on the first day of class resumption.
2. P.1 – P.4 student should hand in their homework on 26/2/2021 (Fri). Staff will be on duty in the school hall to assist parents. The time slot is as follows:

Time	1:30 p.m. – 2:30 p.m.	2:30 p.m. – 3:15 p.m.	3:15 p.m. – 4:00 p.m.
Class Number of Each Class	1-10	11-18	18 - 24

3. The list of homework to be collected and distributed will be uploaded to MS365 class platform after Lunar New Year Holidays.
4. Parents should contact the class teacher of their child for assistance if they could not come during the designated time slot.

D) Order of Summer School Uniform

1. Parents who want to order the summer school uniform can come to school on 26th February from 1:30 p.m. – 3:30 p.m. Staff from Wah Sang Knitting and Garments Factory Ltd. will be at school to collect the order from parents.
2. For the price list and items of the school summer uniform, please refer to School Circular 26.

E) 2nd Term exercise books Fee & VA fee

1. P.6 and P.5 students should hand in the fees on the first day of class resumption.
2. P.1 – P.4 parents should hand in the fees on 26th February when they come to collect learning materials/ hand in homework of their child.
3. Parents please refer to Notice 57 for reference.

Summary of Students' Affairs:

Work to Do	P.1 – P.4	P.5	P.6
1. Hand in Homework and Collection of Learning Materials	On 26 th February	On 1 st March, the first day of class resumption	On 22 nd February, the first day of class resumption
2. Hand in 2 nd Term Exercise Books Fee and VA Fee			
3. Order of Summer School Uniform		On 26 th February	On 26 th February

To ensure social distancing, parents /students should come to school at the time designated. For families who have more than one child studying at SEK, parents should wait until the time assigned. Teachers or supporting staff will be on duty in the school hall to collect homework and distribute learning materials.

When parents or students arrive at school, they should wear a face mask. Body temperature checking will be conducted to ensure the school campus is safe and hygienic.

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F) Other Administrative Arrangements

1. 9th February is our school's Staff Development Day. There will be no real-time lessons on that day.
2. Lunar New Year Holidays will commence on 10th February until 20th February.
3. Post-lesson activity groups and learning support service groups will be conducted as scheduled via online platform. Arrangements for individuals will be notified separately.
4. A session of 'Meeting with Class Teachers' will be conducted on 5th March via TEAMS. The purpose of the meeting is to let parents know the performance of their child during the real-time teaching and the homework handed in. Details of the meeting will be issued in late February.
5. Parents' Day will be postponed to 9th July, 2021.

Our schools would ensure that the environment is clean and hygienic when students resume classes. At the same time, we hope parents would take measures to prevent infection and pay attention to the health conditions of their children, and avoid bringing their children to visit crowded places during the holidays. Students should build good body immunity by having a balanced diet, regular exercise and adequate rest. If students are feeling unwell (even if the symptoms may be very mild), they must seek medical advice promptly to receive appropriate diagnoses and treatments. We have been putting in place all necessary measures to dovetail with the Government's anti-epidemic arrangements, coping with changes flexibly and adeptly, to join hand with the society in the fighting of COVID-19. If you have any enquiries, please do not hesitate to contact us at 2577 3489 for enquires.

On behalf of all the staff at SEKPS, I wish everyone success in the year of Ox. Kung Hei Fat Choi!

Ms YU Hing-yin
(Headmistress)

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