

Sir Ellis Kadoorie (S) Primary School

Evaluation for Specific Grants

2018 – 2019

1. Plan on the Use of Capacity Enhancement Grant

Means by which teachers have been consulted: At staff meetings

Number of operating classes: 20

Amount of the Grant: **\$452,000.00**

- Purposes:
1. Relieve teachers’ burden on non-teaching duties so as to enhance students’ learning
 2. Develop students’ talent in different areas
 3. Offer support to students in Chinese homework

Objectives	Strategies	Performance Indicators	Schedule	Actual Expenditure
To relieve non-teaching duties from teachers so that they can concentrate more on their teaching	<p>Recruit 1 teaching assistant to:</p> <ul style="list-style-type: none"> - Design and update school web in order to provide better information to parents and public. - Design graphic work according to school needs - Assist teachers in administrative work - Look after students 	<ul style="list-style-type: none"> - Teachers’ non-teaching duties are relieved - Students can get extra support - School web is updated accordingly 	- 1 school year (9/2018-8/2019)	<p>Salary of 1 teaching assistant: <u>\$197,715.13</u></p> <p style="text-align: right;">Sub-total: \$197,715.13</p>
To provide whole person development to students so that they can stretch their potentials	<p>Recruit coaches:</p> <ul style="list-style-type: none"> - Provide trainings to students in different areas such as Sports, Dance and Music 	<ul style="list-style-type: none"> - Students enjoy the activities - Students can build up their self-esteem and have confidence to perform in front of their peers - Students can persevere in their goals - Students potentials are developed - Students have good achievements in competitions 	- 1 school year (9/2018-8/2019)	<p>Expenditure for hiring coaches:</p> <ul style="list-style-type: none"> - CCA Musical group \$46,750.00 - Percussion Band \$70,000.00 - CCA Dance group \$34,100.00 - Oulamii Sooj \$20,800.00 - Football team \$ 5,400.00 - Cricket team \$ 5,220.00 - Basketball team \$ 18,600.00 - Rope Skipping \$20,000.00 - Tennis team \$ 7,260.00 <p style="text-align: right;">Sub-total: \$230,130.00</p>
		-	-	Total: \$425,845.13

Evaluation:

- The teaching assistant provided great support to teachers including updating school webpage, student data input, student examination results input and data input for school administrative work. He also helped teachers in photo-taking for school events and took care of students who were sick. Teachers who had to take up these duties were granted more time on preparation of teaching.
- According to the evaluation conducted, teachers gave positive feedback about the training provided by the professional trainers. Students were well-trained and learnt about team work and active participation in trainings and inter-school competitions or performances.
- Regarding the outcome or results, students won prizes. Musical Group were awarded “Award for Outstanding Cooperation”, “Award for Outstanding Stage Effect” and “Award for Outstanding Script” in Hong Kong Schools Drama Festival. 4C Jones Charlotte Cheuk Ying Pryce, 4C Lalwani Chanelle Precious Maninang, 4C Tsui Bianca Pui Ying, 3C Ubamos Kaitlyn Margaret and 5A Nicolas Fostier were awarded “Award for Outstanding Performer”.
- Chinese Dance Group was awarded Commended Award in Hong Kong Schools Dance Festival. For sports teams, they entered different inter-school competitions and showed good sportsmanship. Football Team achieved 2nd Runner-up in 2018-19 HKFA- Jockey Club Futsal Cup - Challenge Day (School Division) organized by HKFA Jockey Club. Cricket Team won 3rd Position in Primary School Playground League.
- Owing to the need to release teachers’ non-teaching duties in the coming year, it is suggested to employ non-teaching staff with the funding. In the next school year, the school plans to use part of the CEG funding for hiring service for Musical Group and Percussion Band.

2. Plan on the Use of Special Grants in Supporting NCS Students

Means by which teachers have been consulted: At staff meetings

Number of operating classes: 20

Amount of the Grant: **\$1,500,000.00**

Purpose: Enhance students' proficiency in learning Chinese

Objectives	Strategies	Performance Indicators	Schedule	Actual Expenditure
To develop effective learning and teaching strategies to enhance students' learning in Chinese	<p>Recruit 2 temporary teachers to:</p> <ul style="list-style-type: none"> Offer better support to students by integrating the split class policy (P.1-6 Chinese Classes) for the Chinese Curriculum Create space for Chinese Curriculum Coordinator <p>Recruit 2 teaching assistants to:</p> <ul style="list-style-type: none"> Offer better support to students by introducing co-teaching in Chinese lessons Enhance pupils' learning by offering remedial lessons, after school tuition, Saturday classes and reading programmes <p>Recruit 1 general clerk:</p> <ul style="list-style-type: none"> Assist teacher in-charge to prepare the documents related to the program, and data input Liase and communicate with NCS parents 	<ul style="list-style-type: none"> Teachers can perform school-based Chinese curriculum adaptation and tailor made teaching and assessment materials to cater for learner diversity Teaching and assessment materials were developed to cater for learner diversity Students show improvement in the learning of Chinese both in attitude and attainment Teaching Assistants can assist teachers in the lessons, run school activities, prepare suitable teaching resources and teaching aids Teaching Assistants can give extra support for NCS pupils during remedial lessons, after school tuition, Saturday classes and reading programmes General Clerk can give extra support for NCS pupils and parents General Clerk can assist teachers in handling matters related to the program. 	1 school year (9/2018-8/2019)	<p>Salary of</p> <p>2 temporary teachers: <u>\$778,200.00</u></p> <p>2 teaching assistants: <u>\$407,099.70</u></p> <p>1 general clerk <u>\$148,039.30</u></p> <p>Total: \$1,333,339.00</p>

Evaluation:

- In order to cater for the great learning diversity in learning Chinese, the school has formed 9 Chinese Elite Groups, two for P.1, P.2 and P.5, one for P.3, P.4 and P.6, so that pupils could learn in smaller groupings according to their learning abilities. Thus, temporary teachers were recruited to teach these groups. Teachers teaching these groups reflected that they could teach pupils more according to the abilities of the pupils. Pupils also enjoyed learning in small groupings because they could have more interaction with the teacher and their groupmates.
- Teachers reflected that Teaching Assistants could provide more individual support to pupils during and after lessons especially in oral training during HW period and post lesson Chinese groups. Pupils' abilities in reading and speaking were enhanced.
- Teaching Assistants helped to prepare teaching materials including power point for magic bag, flash cards and worksheets for P.4 to P.6 new Chinese curriculum that could enrich our Chinese reading and writing resources for pupils to enhance their Chinese language skills.
- According to the Chinese Language Curriculum for Non-Chinese Speaking Students, the new Chinese curriculum for P.4-P.6 NCS Chinese Group was adapted. In the coming school year, P.4 to P.6 NCS Chinese Group pupils would use a new textbook and suitable learning contents would be designed to cater for the diversified learning needs of the students. Moreover, for P.1 to P.6 Chinese elite, more advanced Chinese curriculum would be implemented in order to stretch their potentials.

Arrangement of the Uncommitted Fund

- The remaining fund will be allocated for procurement of reading materials.

3. Plan on the Use of Learning Support Grant

Means by which teachers have been consulted: At staff meetings

Number of operating classes: 20

Amount of the Grant: Around **\$1,200,000.00** or Amount of the Grant: **\$1,475,166**

Purposes: Give support to students with special educational needs

Objectives	Strategies	Performance Indicators	Schedule	Actual Expenditure
<p>To build up a supportive culture for students with SEN so that teachers can:</p> <ul style="list-style-type: none"> - Use appropriate strategies to enhance students' learning and to cater for students' individual needs 	<p>Recruit 1 temporary teacher, 1 part-time teacher and 3 teaching assistants to:</p> <ul style="list-style-type: none"> - Offer better support to students by introducing co-teaching in P.4 English Literacy Program (ELP-R), P1-3 English Primary Literary Reading & Writing Programmes (PLPR/W), co-teaching, post lesson tuitions and individual support to SEN students - Assist teachers in the lessons, help running school activities, preparing suitable teaching resources and teaching aids - Help teacher input scores for data analysis as well as the logistic arrangements of the Occupation Therapy (OT) and Speech Therapy (ST) classes to support SEN students 	<ul style="list-style-type: none"> - Teachers can perform school-based English curriculum adaptation and tailor made teaching and assessment materials and provide individual support to cater for learner diversity - Teaching Assistants can conduct post-lesson tuition, assist teachers in the lessons, help teachers run school activities, help teachers prepare suitable teaching resources and teaching aids - Data will be ready for teachers to do the analysis which is conducive to the betterment of teaching and learning - Students with SEN can get extra support 	<p>- 1 school year (9/2018-8/2019)</p>	<p>Salary of:</p> <p>1 temporary teacher: <u>\$399,231.00</u></p> <p>1 part-time teacher: <u>\$165,887.00</u></p> <p>3 teaching assistants: <u>\$569,898.00</u></p> <p style="text-align: right;">Total: \$1,135,015.88</p>
<p>To deliver support for students with SEN so that teachers, parents and students can gain:</p> <ul style="list-style-type: none"> - Adequate trainings provided by Occupation Therapist and Social Worker from the Social Skill Training Group 	<p>Buy service from NGO to support students with SEN:</p> <ul style="list-style-type: none"> - Provide behavioral adjustment trainings and study skills training for students - Workshops for parents and teachers 	<ul style="list-style-type: none"> - Students with SEN show improvements from the trainings (Pre-test and Post-test reports) - Parents and teachers are satisfied with the training 	<p>- 1 school year (9/2018-8/2019)</p>	<p>Service Fee of hiring Occupation Therapy Service <u>\$120,000.00</u></p> <p>Social Skill Training <u>\$9,000</u></p> <p style="text-align: right;">Total : \$129,000.00</p>
				Total: \$1,264,015.88

Evaluation:

- For English Reading and Writing, the school offered co-teaching for P.1-3 classes. The NET, the subject teacher and one teaching assistant were assigned to the reading and writing lessons (3 lessons per week) so as to help pupils in different abilities groupings. As a result, learner diversity could be catered, and pupils could learn according to their abilities. This arrangement could be continued in the coming year.
- For P.4 English, the school offered co-teaching for four English reading and writing lessons per week. Two teachers were assigned to these classes so as to conduct the School-based Extended Literacy Programme. More learning material would be developed and better support for pupils.
- Data reflected that the three teaching assistants were very helpful at school. They helped a lot in assisting during lessons, preparing teaching materials, conducting after school tuition classes, assisting in school functions and activities and supporting SEN pupils during small group training. Lessons with TAs support were especially beneficial for classes with SEN students.
- The school recruited 1 extra part-time teacher to give help to the SEN students so as to give more individual support to the needy pupils. Pupils and parents welcomed this arrangement and reflected that pupils could learn better with this arrangement. More part-time teachers could be recruited in order to give more individual support to SEN pupils.
- The Occupational Therapist reflected that most of the students showed improvement in their coordination, attention span and fine motor skills after the training and the demand for the service was still great. Most of pupils were eager to join the lessons and they found the lessons could help them to learn better.
- Social skill training group for ASD pupils was very beneficial for pupils. Most of the pupils shown improvement after training. The demand for the service was great. At least 2 training group should be arranged in order to cater for the need of our SEN pupils in the next school year.

4. Plan on the Use of the School-based After-school Learning and Support Grant

Means by which teachers have been consulted: At staff meetings

Number of operating classes: 20

Amount of the Grant: Around **\$40,000.00**

- Purposes:
1. Help students' in doing homework
 2. Help build up students' revision skills

Objectives	Strategies	Performance Indicators	Schedule	Actual Expenditure
<p>To offer support to students so as to:</p> <ul style="list-style-type: none"> - Build up the attitude in persistency in finishing homework - Build up practical skills in revision 	<p>Buy service from NGO to provide Post Lesson Homework Tuition for students so as to:</p> <ul style="list-style-type: none"> - Offer help to students when they are doing their homework - Help students to do revision - Purchase necessary materials or equipment for teaching 	<ul style="list-style-type: none"> - 80% of the students agreed that the tutors are helpful - A majority of the students agreed that they can finish homework in the Tuition Classes - 50% of the students admitted that they learned how to do revision in the Tuition Classes after finishing homework 	<p>1 school year (9/2018-8/2019)</p>	<p>School subsidize for Homework Tuition service <u>\$36,000.00</u></p>
				<p>Total: \$36,000.00</p>

Evaluation:

- Five HW tuition groups in phases I and II were conducted by the Education Service Centre. 115 pupils joined this service in the first term and 98 pupils joined in the second term. For those who were entitled for the School-based After-school Learning and Support Grant, they could enjoy the service free of charge.
- Data reflected that more than 95% of the students agreed that the course could help them in doing their homework, the tutors could help them to finish their homework more efficiently and the tutors were helpful, and explains clearly to help them solve the problems in their homework.
- A visit to Noah's Ark was arranged for 30 students and a visit to Dream Maker workshop was organized for 28 students. Pupils got a chance to experience different activities and broaden their horizon. All pupils enjoyed these activities. Similar activities should be arranged for pupils in the next school year.

5. Plan on the Use of the Student Guidance Service Grant

Means by which teachers have been consulted: At staff meetings

Number of operating classes: 20

Amount of the Grant: Around **\$462,000.00**

Purposes: Implementation of Comprehensive Student Guidance Service in School

Objectives	Strategies	Performance Indicators	Schedule	Actual Expenditure
- Making use of the Student Guidance Service Grant to implement Comprehensive Student Guidance Service in our school	Recruit two Student Guidance Personnel and support service for a NGO: - Develop and maintain the school-based Whole School Approach Guidance System. - Following the policy of the Comprehensive Student Guidance Service (EDB) and provide suitable guidance activities/programmes to pupils/parents/teachers. - Implement school based Moral and Civil Education Curriculum - Assist in school operation	- Fulfill the job duties and scope of the Comprehensive Student Guidance Service under the following four aspects : Policy and Organization/ Personal Growth Education Integrated with Moral and Civic Education Curriculum/ Supportive Service/ Responsive Service - Be responsible to the school duties and collaborate with the school management. - Refer to the Plan of Moral and Civic Education - provide extra duties and support to our pupils/parents/teachers	1 school year (9/2018-8/2019)	Administrative cost and Salary of 2 Student Guidance Personnel from NGO : <u>\$640,000.00</u>
				Total: \$640,000.00

Evaluation

- The employed personnel implemented the Whole School Approach Programme successfully to enhance pupils' self-discipline ability.
- All of our students were eager to gain chops in the Whole-school Chop Award Scheme throughout the whole year as they could attain different levels of awards including bronze, silver, gold and diamond. Winners of diamond award were invited to join the Mysterious Party at the end of the school year.
- The personnel also assisted in handling crisis cases promptly and effectively. Appropriate and instant support was given to students concerned or even their families.
- Over 20 workshops or gatherings were organized for parents such as talks on parenting, cooking and Cantonese class.
- 7 introduction talks for Moral and Civic Education topics were organised for each level. Besides, they also organized ad-hoc seminars according to students' needs including Road Safety Talk, Sexual Harassment.
- Their effort gained appreciation from parents and teachers which also took an important role in enhancing home-school collaboration of our school.

