

Sir Ellis Kadoorie (S) Primary School
ASSESSMENT POLICY

Purposes

1. To assess students' effort and performance and to reflect students' learning outcome
2. To identify pupils' strengths and areas for improvements so as to give students immediate feedback; encourage students to self-evaluate, reflect and improve their learning while assisting them in developing good study habits for effective learning
3. To provide feedback for teachers to make reasonable adjustments in the teaching schedule according to the needs and abilities of the students and design necessary remedial actions
4. To help teachers and parents know the academic progress of the pupils

Guidelines

I. Formative assessment

1. Formative assessment is carried out in daily classroom learning and teaching throughout the school year. It is a process in which teachers seek to identify and diagnose student learning problems, and provide quality feedback for students on how to improve their work. The data obtained from formative assessment serves as the basis for the design of teaching and learning materials both for enhancement and remedial purposes.
2. A variety of choices on designing formative assessment tasks e.g. quiz, dictation, oral presentation, reading tasks, mini project are encouraged.

II. Summative assessment

1. Examinations are conducted in the middle and at the end of each school term. They serve to review the effectiveness of curriculum implementation as well as the quality of learning and teaching.
 - a. Mid-year Examination (P.1- P. 6 in December)
 - b. Final Examination (P.6 in March, P.1 – P.5 in June)
2. The results of Final Examination for P.5 pupils as well as Mid-year Examination and Final Examinations for P.6 pupils are submitted to the Education Bureau for the purpose of Secondary School Places Allocation System.