

SIR ELLIS KADOORIE (S) PRIMARY SCHOOL  
**POLICY RELATING TO HOMEWORK**

**Purposes**

1. To consolidate classroom learning while preparing students for new learning; and facilitate self-learning with appropriate design and guidance
2. To enable teachers to identify students' learning problems and adjust the teaching plans and strategies accordingly, and provide timely feedback to students to enhance students' learning effectiveness
3. To enable parents to understand the requirements of the school curriculum so that parents and schools can work together to help students make improvement in learning

**Guidelines**

1. There should be clear targets and expected learning outcomes for homework.
2. The mode and content of homework should cater for students' learning needs and ability so that students are supported to extend and consolidate their learning based on the existing knowledge.
3. All kinds of exercises which focus on mechanical drilling, repeated copying and rote learning should be avoided.
4. Homework should be diversified in the design and serves to:
  - a. keep pace with the teaching schedule in class and help students consolidate and develop concepts;
  - b. integrate interesting and motivating tasks while avoiding rote learning;
  - c. stimulate learning motivation, provoke thinking and active learning;
  - d. develop students' self-motivated learning and creativity;
  - e. cater for students' individual needs;
  - f. offer a challenge to students;
  - g. develop good reading habits.
  - h. identify students' learning problem and then help teachers adjust teaching plans and strategies accordingly.
5. Homework is not only confined to written assignments. It is varied in types in accordance with the needs of the students. E assignments, reading books, magazines and newspapers; searching information from various sources; listening to radio broadcasting; watching documentaries; watching a video from Youtube; making handicrafts and acquiring knowledge in daily life are as important as written assignments.
6. Timely feedback from teachers should be given to enhance learning effectiveness.

### **Procedures**

1. Homework should be clearly explained by teachers with regard to the purpose, expectation, how and when the homework is to be completed.
2. All homework given by teachers should be properly written on the blackboard to enable other teachers to know the amount of homework the pupils have on that day. Teachers should record clearly the homework given in the Learning and Teaching Record after each lesson.
3. Class Teachers should return the Learning and Teaching Record to Academic Stream at the end of each term.
4. The IT stream will take photos of the class homework record and upload the information onto the school web for parents' references.
5. Enhancement and Language classes should keep a separate Learning and Teaching Record.
6. Class teacher should use the class period to remind pupils to record all the homework in their handbooks properly.
7. Teachers should make use of Homework Period (Monday to Thursday) to help and support students who have difficulty in completing their homework.

### **Basis of Discretion**

This policy is subject to change or amendment only after consultation with the school administration.